

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule FSS Price List

On-line access to contract ordering information, terms and conditions, pricing, and the option to create an electronic delivery order are available through GSA

Advantage!®. The website for GSA
Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Information Technology & Professional Services **FSC Class:** DJ01, R408, & R425

Contract number: 47QTCA24D0090

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>.

Contract period: May 7, 2024 – May 6, 2029

LegalNet Works, Inc. dba Zeichner Risk Analytics (ZRA)

4601 Fairfax Drive, Suite 1130

Arlington, VA 22203

703-351-1101

<https://www.zra.com/>

Morgan Allen

703-351-1101

mallen@zra.com

Business size: Small

Price list current as of Modification #PO-0001 effective May 7, 2024

Prices Shown Herein are Net (discount deducted)

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
54151HACS	54151HACSRC	Highly Adaptive Cybersecurity Services
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541690	541690RC	Technical Consulting Services
OLM	OLMRC	Order-Level Materials (OLM's)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. N/A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item: See Page 4 or add Labor category descriptions

2. Maximum order:

SINs	Maximum Order
54151HACS	\$500,000
541611	\$1,000,000
541690	\$1,000,000
OLM	\$250,000

3. Minimum order: \$100

4. Geographic coverage: Domestic

5. Point(s) of production: 4601 Fairfax Drive, Suite 1130, Arlington, VA 22203

6. Discount from list prices or statement of net price: Government Net Prices (discounts already deducted.)

7. Quantity discounts: None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions: Net 30 days

9. Foreign items (list items by country of origin): N/A

10a. Time of delivery: Contact Contractor

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list: Contact Contractor

10c. Overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements: Contact Contractor

11. F.O.B. point(s): Destination

12a. Ordering address: 4601 Fairfax Drive, Suite 1130, Arlington, VA 22203

12b. Ordering procedures: See Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address: 4601 Fairfax Drive, Suite 1130, Arlington, VA 22203

14. Warranty provision: Standard Commercial Warranty Terms & Conditions

15. Export packing charges, if applicable: N/A

16. Terms and conditions of rental, maintenance, and repair: N/A

17. Terms and conditions of installation: N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

18b. Terms and conditions for any other services: N/A

19. List of service and distribution points: N/A

20. List of participating dealers: N/A

21. Preventive maintenance: N/A

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services offered and show where full details can be found (e.g., Contractor's website or other location). ICT accessibility standards can be found at <https://www.section508.gov/>: N/A

23. Unique Entity Identifier (UEI) number: Enter Company DUNS number

24. Notification regarding registration in System for Award Management (SAM) database:
Contractor registered and active in SAM

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

EXECUTIVE STRATEGY LABOR BAND

EXECUTIVE STRATEGY V

General Experience: Significant experience in multiple domains across a broad range of clients. Held consulting or leadership positions in government or private sector organizations in areas such as organizational strategy, IT architecture or transformation, risk and security, HR personnel and performance, customer orientation or stakeholder engagement approaches, or Congressional or regulatory policy. Works directly with senior-level clients to set the project strategic agenda. Drives the project team toward desired outcomes to achieve results for client. Ensures project objectives are delivered in the context of industry best practices. Develops new knowledge and capabilities derived from a broad range of cross industry or functional experiences with commercial or government clients.

Functional Responsibility: Expert in the firm's strategy consulting offerings, including customer and stakeholder orientations, benchmarking, literature review, research methodologies, and/or work plan development. Experienced in facilitation, presentation delivery, and coaching to impact organizational level change. Track record advising executive-level clients on problem definition and solution design. Translates strategy into an efficient and effective portfolio of programs and projects that will meet an organization's strategic objectives. Provides contract and engagement oversight, including managing budget, risk, quality, and personnel.

EXECUTIVE STRATEGY IV

General Experience: Extensive client/industry experience. Specialist in multiple functional industry or governmental domains; Demonstrated leadership of consulting engagements in areas such as organizational strategy, IT architecture or transformation, risk and security, HR personnel and performance, or Congressional or regulatory policy. Defines agenda and project objectives. Drives content and provides thought leadership. Manages execution of multiple, rapid hypothesis-based fact finding efforts; Balances potentially conflicting themes and objectives. Generates innovative approaches to address mission or organizational problems. Ensures that appropriate structure is in place to support real or lasting change.

Functional Responsibility: Expert in the firm's strategy consulting offerings, including customer and stakeholder orientations, benchmarking, literature review, research methodologies, and work plan development. Experienced in facilitation, presentation delivery, and coaching to impact organizational level change. Track record advising executive-level clients on problem definition and solution design. Translates strategy into an efficient and effective portfolio of programs and projects that will meet an organization's strategic objectives. Provides contract and engagement oversight, including managing budget, risk, quality, and personnel.

EXECUTIVE STRATEGY III

General Experience: Broad client/industry experience in functional industry or governmental domains such as organizational strategy, IT architecture or transformation, risk and security, HR personnel and performance, or Congressional or regulatory policy. Contributes to agendas and project objectives. Provides content and thought leadership. Manages execution of multiple, rapid hypothesis-based, fact-finding efforts. Ability to support the firm's strategy consulting offerings, including customer and stakeholder orientations, benchmarking, literature review, research methodologies, and/or work plan development. Ability to deliver facilitation, presentations, or analysis to impact organizational level change. Track record advising clients on problem definition and solution design.

Functional Responsibility: Supports translation of strategy into an efficient and effective portfolio of programs and projects that will meet an organization's strategic objectives. Provides contract and engagement oversight, including managing budget, risk, quality, or personnel.

EXECUTIVE STRATEGY II

General Experience: Client/industry experience in functional industry or governmental domains such as organizational strategy, IT architecture or transformation, risk and security, HR personnel and performance, or Congressional or regulatory policy. Contributes to agendas and project objectives. Ability to perform hypothesis-driven research and analysis, and deliver firm's strategy consulting offerings, including customer and stakeholder orientations, benchmarking, literature review, research methodologies, and/or work plan development. Ability to deliver facilitation, presentations, or analysis, and advise clients on problem definition and solution design.

Functional Responsibility: Contributes to agendas and project objectives. Provides content and thought leadership. Manages execution of multiple, rapid hypothesis-based, fact-finding efforts. Supports translation of strategy into an efficient and effective portfolio of programs and projects that will meet an organization's strategic objectives.

EXECUTIVE STRATEGY I

General Experience: Possesses knowledge of hypothesis-driven research and analysis, and ability to deliver firm's strategy consulting offerings, including customer and stakeholder orientations, benchmarking, literature review, research methodologies, and work plan development. Ability to prepare presentations or analysis, and support clients' project definition and solution design.

Functional Responsibility: Contributes to agendas and project objectives. Provides content and research findings. Supports execution of multiple, rapid hypothesis-based, fact-finding efforts. Supports translation of strategy into an efficient and effective portfolio of programs and projects that will meet an organization's strategic objectives.

FUNCTIONAL SPECIALIST LABOR BAND

FUNCTIONAL SPECIALIST V

General Experience: Possesses unique program and/or technical knowledge in one or more functional domains. Proven ability to create and assess program or mission needs and manage development of essential program artifacts and documentation, including materials that reflect unique expertise in functional domain. Updated on the latest developments and best practices, and proven ability to provide guidance, support, and solutions related to area of functional specialization.

Functional Responsibility: Coordinates and provides task unique, functional expertise necessary to interpret mission need, develop strategic and operational concepts, refine and gather requirements, design operating architectures, and/or fulfill formal client needs. Leads analysis, evaluation, and implementation of tasks in area/s of functional expertise. Ensures responsiveness and achieves successful performance.

FUNCTIONAL SPECIALIST IV

General Experience: Possesses unique program and/or technical knowledge in one or more functional domains. Proven ability to create and assess program or mission needs and manage development of essential program artifacts and documentation, including materials that reflect unique expertise in functional domain. Updated on the latest developments and best practices, and proven ability to provide guidance, support, and solutions related to area of functional specialization.

Functional Responsibility: Coordinates and provides task unique, functional expertise necessary to interpret mission need, develop strategic and operational concepts, refine and gather requirements, design operating architectures, and/or fulfill formal client needs. Leads analysis, evaluation, and implementation of tasks in area/s of functional expertise. Ensures responsiveness and achieves successful performance.

FUNCTIONAL SPECIALIST III

General Experience: Possesses unique program and/or technical knowledge in one or more functional domains. Proven ability to create and assess program or mission needs and manage development of essential program artifacts and documentation, including materials that reflect unique expertise in functional domain. Updated on the latest developments and best practices, and proven ability to provide guidance, support, and solutions related to area of functional specialization.

Functional Responsibility: Coordinates and provides task unique, functional expertise necessary to interpret mission need, develop strategic and operational concepts, refine and gather requirements, design operating architectures, and/or fulfill formal client needs. Leads analysis, evaluation, and implementation of tasks in area/s of functional expertise. Ensures responsiveness and achieves successful performance.

FUNCTIONAL SPECIALIST II

General Experience: Possesses unique program and/or technical knowledge in one or more functional domains. Proven ability to create and assess program or mission needs and manage development of essential program artifacts and documentation, including materials that reflect unique expertise in functional domain. Updated on the latest developments and best practices, and proven ability to provide guidance, support, and solutions related to area of functional specialization.

Functional Responsibility: Coordinates and provides task unique, functional expertise necessary to interpret mission need, develop strategic and operational concepts, refine and gather requirements, design operating architectures, and/or fulfill formal client needs. Leads analysis, evaluation, and implementation of tasks in area/s of functional expertise. Ensures responsiveness and achieves successful performance.

FUNCTIONAL SPECIALIST I

General Experience: Possesses unique program and/or technical knowledge in one or more functional domains. Proven ability to create and assess program or mission needs and manage development of essential program artifacts and documentation, including materials that reflect unique expertise in functional domain. Updated on the latest developments and best practices, and proven ability to provide guidance, support, and solutions related to area of functional specialization.

Functional Responsibility: Coordinates and provides task unique, functional expertise necessary to interpret mission need, develop strategic and operational concepts, refine and gather requirements, design operating architectures, and/or fulfill formal client needs. Leads analysis, evaluation, and implementation of tasks in area/s of functional expertise. Ensures responsiveness and achieves successful performance.

SUBJECT MATTER EXPERT (SME) LABOR BAND

SUBJECT MATTER EXPERT V

General Experience: Expert with extensive enterprise-wide knowledge and experience in one or more designated subjects or domains. Track record and experience reflect ability to leverage subject matter expertise to contribute across organizations or multiple stakeholder communities within an organization; may possess academic achievements and/or extensive public or private sector experiences or requisite knowledge and expertise recognized in the professional or academic communities.

Functional Responsibility: Provides high-level vision to program/project managers or senior technical leadership in area of subject matter expertise. Provides expertise necessary to interpret strategic or mission needs and requirements, ensure responsiveness, and achieve successful performance, and leads analysis, evaluation, and implementation of tasks each relating to area/s of subject matter expertise. Supports projects that have organization-wide impacts. Operates with wide latitude for non-reviewed action or decision.

SUBJECT MATTER EXPERT IV

General Experience: Expert with extensive enterprise-wide knowledge and experience in one or more designated subjects or domains. Track record and experience reflect ability to leverage subject matter expertise to contribute across organizations or multiple stakeholder communities within an organization; may possess academic achievements and/or extensive public or private sector experiences or requisite knowledge and expertise recognized in the professional or academic communities.

Functional Responsibility: Provides high-level vision to program/project managers or senior technical leadership in area of subject matter expertise. Provides expertise necessary to interpret strategic or mission needs and requirements, ensure responsiveness, and achieve successful performance, and leads analysis, evaluation, and implementation of tasks each relating to area/s of subject matter expertise. Supports projects that have organization-wide impacts. Operates with wide latitude for non-reviewed action or decision.

SUBJECT MATTER EXPERT III

General Experience: Demonstrates expertise and knowledge in chosen subject matter with work-related experiences or possesses requisite knowledge and expertise reflected in academic achievement, industry certifications or best practice, and/or unique or rare client-specific knowledge. Track record and experience reflect ability to leverage subject matter expertise to contribute across organizations or multiple stakeholder communities within an organization; may possess academic achievements and/or extensive public or private sector experiences or requisite knowledge and expertise recognized in the professional or academic communities.

Functional Responsibility: Provides subject matter expertise to program/project managers or senior leadership in area of subject matter expertise. Provides subject matter expertise necessary to interpret strategic or mission needs and requirements, ensure responsiveness, and achieve successful performance. Is primarily utilized on projects for expertise. Supports projects that have organization-wide impacts. Operates with wide latitude for non-reviewed action or decision.

SUBJECT MATTER EXPERT II

General Experience: Demonstrates expertise and knowledge in chosen subject matter with work-related experiences or possesses requisite knowledge and expertise reflected in academic achievement, industry certifications or best practice, and/or unique or rare client-specific knowledge. Track record and experience reflect ability to leverage subject matter expertise to contribute across organizations or multiple stakeholder communities within an organization; may possess academic achievements and/or extensive public or private sector experiences or requisite knowledge and expertise recognized in the professional or academic communities.

Functional Responsibility: Provides subject matter expertise to program/project managers or senior leadership in area of subject matter expertise. Provides subject matter expertise necessary to interpret strategic or mission needs and requirements, ensure responsiveness, and achieve successful performance. Is primarily utilized on projects for expertise. Supports projects that have organization-wide impacts. Operates with wide latitude for non-reviewed action or decision.

SUBJECT MATTER EXPERT I

General Experience: Demonstrates expertise and knowledge in chosen subject matter with work-related experiences or possesses requisite knowledge and expertise reflected in academic achievement, industry certifications or best practice, and/or unique or rare client-specific knowledge. Track record and experience reflect ability to leverage subject matter expertise to contribute across organizations or multiple stakeholder communities within an organization; may possess academic achievements and/or extensive public or private sector experiences or requisite knowledge and expertise recognized in the professional or academic communities.

Functional Responsibility: Provides subject matter expertise to program/project managers or senior leadership in area of subject matter expertise. Provides subject matter expertise necessary to interpret strategic or mission needs and requirements, ensure responsiveness, and achieve successful performance. Is primarily utilized on projects for expertise. Supports projects that have organization-wide impacts. Operates with wide latitude for non-reviewed action or decision.

HOMELAND SECURITY EXPERT LABOR BAND

HOMELAND SECURITY EXPERT V

General Experience: Ability to leverage extensive knowledge of client's homeland security mission area to develop and refine strategic, programmatic, operational, and/or acquisition/financial deliverables. Demonstrates extensive knowledge across multiple disciplines, such as Systems Engineering Life Cycle, Acquisition Lifecycle Framework, Congressional and Administration program planning, operational planning, and/or other essential areas of knowledge making optimum use of existing and planned systems to meet mission needs.

Functional Responsibility: Participates in the development of system concepts, system requirements, concepts of operations, and requirements in each phase of the system engineering life cycle and acquisition life cycle framework. Serves as subject matter or functional expert to enable program success. Makes recommendations and advises on organization wide system improvements in the area(s) of the individual's specialized Homeland Security expertise, oversees executive-level briefs and written documents, and ensures quality in area/s of expertise.

HOMELAND SECURITY EXPERT IV

General Experience: Ability to leverage extensive knowledge of client's homeland security mission area to develop and refine strategic, programmatic, operational, and acquisition/financial documents. Demonstrates extensive knowledge across multiple disciplines, such as Systems Engineering Life Cycle, Acquisition Lifecycle Framework, Congressional and Administration program planning, operational planning, and/or other essential areas of knowledge making optimum use of existing and planned systems to meet mission needs.

Functional Responsibility: Participates in the development of system concepts, system requirements, concepts of operations, and requirements in each phase of the system engineering life cycle and acquisition life cycle framework. Serves as subject matter or functional expert to enable program success. Makes recommendations and advises on organization wide system improvements in the area(s) of the individual's specialized Homeland Security expertise, oversees executive-level briefs and written documents, and ensures quality in area/s of expertise.

HOMELAND SECURITY EXPERT III

General Experience: Ability to leverage extensive knowledge of client's homeland security mission area to develop and refine strategic, programmatic, operational, and acquisition/financial documents. Demonstrates extensive knowledge across multiple disciplines, such as Systems Engineering Life Cycle, Acquisition Lifecycle Framework, Congressional and Administration program planning, operational planning, and/or other essential areas of knowledge making optimum use of existing and planned systems to meet mission needs.

Functional Responsibility: Participates in the development of system concepts, system requirements, concepts of operations, and requirements in each phase of the system engineering life cycle and acquisition life cycle framework. Serves as subject matter or functional expert to enable program success. Makes recommendations and advises on organization wide system improvements in the area(s) of the individual's specialized Homeland Security expertise, oversees executive-level briefs and written documents, and ensures quality in area/s of expertise.

HOMELAND SECURITY EXPERT II

General Experience: Ability to leverage basic knowledge of client's homeland security mission area to develop and refine strategic, programmatic, operational, and/or acquisition/financial documents. Demonstrates extensive knowledge across multiple disciplines, such as Systems Engineering Life Cycle, Acquisition Lifecycle Framework, Congressional and Administration program planning, operational planning, and/or other essential areas of knowledge making optimum use of existing and planned systems to meet mission needs.

Functional Responsibility: Provides technical and managerial direction as part of assistance with problem definition and analysis and with developing plans and requirements for complex systems in the Homeland Security area. Provides technical and functional analysis, assistance, and support to projects in the area(s) of the individual's specialized Homeland Security expertise. Makes recommendations and advises on organization wide system improvements in the area(s) of the individual's specialized Homeland Security expertise, oversees executive-level briefs and written documents, and ensures quality in area/s of expertise.

HOMELAND SECURITY EXPERT I

General Experience: Demonstrates awareness of client's homeland security mission areas and ability to leverage knowledge to develop and refine strategic, programmatic, operational, and/or acquisition/financial documents. Ability to perform benchmarking, literature reviews and other support services. Ability to provide technical or managerial support and assistance, such as with problem definition and analysis and with developing plans and requirements for systems in the Homeland Security area.

Functional Responsibility: Provides technical and functional analysis, assistance, and support to projects in the area(s) of the individual's specialized Homeland Security expertise. Makes recommendations and advises on organization wide system improvements in the area(s) of the individual's specialized Homeland Security expertise, oversees executive-level briefs and written documents, and ensures quality in area/s of expertise.

PROGRAM DIRECTOR LABOR BAND

PROGRAM DIRECTOR V

General Experience: Experience maintaining and managing relationships with senior level management within the client organization. Ability to ensure senior level management is aware of overall program status, including all relevant projects and their potential impact on higher-level organizational strategic vision, which may include subject matter, functional or unique technical knowledge. Experienced in designing leadership engagements, delivering executive-level presentations, and leading teams. Proven track record managing key domains, such as contract management, systems engineering life cycle, acquisition life cycle, program risk and/or other specializations.

Functional Responsibility: Senior executive responsible for providing strategic direction, vision, leadership, and program management to the team. Contributes to organizational direction through regular involvement with senior level client leadership and team members. Maintains productive and effective client relationships with the most senior levels of the client organization. Responsible for developing and maintaining project schedules, budgets, and client interaction, ensuring deliverables are presented to clients in a timely manner, supervising day-to-day operations of project team/s; reviewing deliverables for quality, and communicating recommendation to clients.

PROGRAM DIRECTOR IV

General Experience: Experience maintaining and managing relationships with senior level management within the client organization. Ability to ensure senior level management is aware of overall program status, including all relevant projects and their potential impact on higher-level organizational strategic vision, which may include subject matter, functional or unique technical knowledge. Experienced in designing leadership engagements, delivering executive-level presentations, and leading teams. Proven track record managing key domains, such as contract management, systems engineering life cycle, acquisition life cycle, program risk and/or other specializations.

Functional Responsibility: Executive responsible for providing strategic direction, vision, leadership, and program management to the team. Contributes to organizational direction through regular involvement with senior level client leadership and team members. Maintains productive and effective client relationships with the most senior levels of the client organization. Responsible for developing and maintaining project schedules, budgets, and client interaction, ensuring deliverables are presented to clients in a timely manner, supervising day-to-day operations of project team/s; reviewing deliverables for quality, and communicating recommendation to clients.

PROGRAM DIRECTOR III

General Experience: Demonstrated experience and skills providing technical guidance to Program or Project team/s. Ability to outline project work plans and deliverables on a on day-to-day basis, review work products for completeness and adherence to customer requirements, provide a communication channel between the client and the engagement team, provide technical direction, experience, and escalation, as required. Track record delivering presentations and leading client meetings and/or Completing project-specific tasks within estimated time frames and budget constraints.

Functional Responsibility: Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. The Project Manager maintains and manages the client for both business and program/project teams.

PROGRAM DIRECTOR II

General Experience: Demonstrated experience and skills providing technical guidance to Program or Project team/s. Ability to outline project work plans and deliverables on a on day-to-day basis, review work products for completeness and adherence to customer requirements, provide a communication channel between the client and the engagement team, provide technical direction, experience, and escalation, as required. Track record delivering presentations and leading client meetings and/or Completing project-specific tasks within estimated time frames and budget constraints.

Functional Responsibility: Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. The Project Manager maintains and manages the client for both business and program/project teams.

PROGRAM DIRECTOR I

General Experience: Experience and skills providing technical guidance to Project teams. Ability to outline project work plans and deliverables on a day-to-day basis, review work products for completeness and adherence to customer requirements, provide a communication channel between the client and the engagement team. Track record preparing presentations, developing and planning client meetings, and/or completing project-specific tasks within estimated time frames and budget constraints.

Functional Responsibility: Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. The Project Manager maintains and manages the client for both business and program/project teams.

BUSINESS FUNCTIONS LABOR CATEGORY

BUSINESS FUNCTIONS V

General Experience & Skills: Demonstrated and significant experience in business process design and/or implementation, including Capability Based Planning and gap analysis; organizational design and operating model development; Program and Contract Work Breakdown Structure design; IT Transformation; strategic planning, and/or human capital and design assessment. Extensive track record providing solutions based on Government standards and practices and/or industry approaches that support critical business and operational areas. Ability to apply extensive experience in planning and managing large scale, complex projects to control overall project scope, budgets and schedules for multi-project or program engagements. Has experience possessing management authority for client engagements.

Functional Responsibility: Roles and responsibilities include but are not limited to setting overall policy direction for client engagements; communicating with client executive management to ensure critical issues are addressed; providing expert guidance to projects in industry best practices and functional areas; acting as senior client liaison; and/or providing oversight to business function resources. Additional functional roles include providing quality assurance oversight throughout a project's life cycle; defining and reviewing project plans, designs and business and systems analysis; overseeing projects based upon the Government specifications and standards; providing program management solutions with emphasis on Quality Assurance and Risk Assessment; and performing engineering, financial, program management and marketing analyses required for life cycle support planning.

BUSINESS FUNCTIONS IV

General Experience & Skills: Demonstrated and extensive/broad experience in business process design and/or implementation, including Capability Based Planning and gap analysis; organizational design and operating model development; Program and Contract Work Breakdown Structure design; IT Transformation; strategic planning, and/or human capital skills and design assessment. Extensive track record providing solutions based on Government standards and practices and/or industry approaches that support critical business and operational areas. Ability to apply extensive experience in planning and managing large scale, complex projects to control overall project scope, budgets and schedules for multi-project or program engagements. Has experience possessing management authority for client engagements.

Functional Responsibility: Roles and responsibilities include but are not limited to: Providing subject matter expertise in public and/or private sector business process or business process redesign; planning and managing the work of business architecture design project teams; designing and implementing new organization structures, conceptual design, and development of methodologies; working with client executives to facilitate organizational change programs and realize business goals; leading clients through streamlining, reengineering and transforming business processes; ensuring consistency of quality across multiple projects. Providing guidance to engineering, IT, security, financial, acquisition, communications and across other disciplines and engagements.

BUSINESS FUNCTIONS III

General Experience & Skills: Experience in business architecture design or implementation, including Capability Based Planning and gap analysis; organizational design and operating model development; Program and Contract Work Breakdown Structure design; IT Transformation; strategic planning, and/or human capital skills and design assessment. Demonstrated track record assisting project teams in delivering client solutions or managing the day-to-day operations of projects.

Functional Responsibility: Roles and responsibilities include but are not limited to providing subject matter expertise in public or private sector business process or business process redesign; Providing guidance and direction on a day-to-day basis; Fostering and managing the relationships between the client and the engagement team; Resolving client problems and suggesting creative solutions and recommendations; Reviewing work products for completeness and adherence to customer requirements; Directing the completion of project specific tasks within estimated time frames and budget constraints; and/or Delivering presentations and leading client meetings. Providing guidance to engineering, IT, security, financial, acquisition, communications and across other disciplines and engagements.

BUSINESS FUNCTIONS II

General Experience & Skills: Demonstrated experience in supporting business architecture design or implementation, including Capability Based Planning and gap analysis; organizational design and operating model development; Program and Contract Work Breakdown Structure design; IT Transformation; strategic planning, and/or human capital skills and design assessment. Demonstrated track record assisting project teams in delivering client solutions or managing the day-to-day operations of projects.

Functional Responsibility: Roles and responsibilities include but are not limited to providing subject matter expertise in public or private sector business process or business process redesign; Providing guidance and direction on a day-to-day basis; Fostering and managing the relationships between the client and the engagement team; Resolving client problems and suggesting creative solutions and recommendations; Reviewing work products for completeness and adherence to customer requirements; Directing the completion of project specific tasks within estimated time frames and budget constraints; and/or Delivering presentations and leading client meetings. Providing guidance to engineering, IT, security, financial, acquisition, communications and across other disciplines and engagements.

BUSINESS FUNCTIONS I

General Experience & Skills: Awareness of and trained in supporting business architecture design or implementation, including Capability Based Planning and gap analysis; organizational design and operating model development; Program and Contract Work Breakdown Structure design; IT Transformation; strategic planning, and/or human capital skills and design assessment. Track record developing analytic and technical skills.

Functional Responsibility: Apply analytical and technical skills to assist in implementing business solutions. Qualified to perform tasks such as: Document an organization's current business process flows; Identify and document functional requirements for business architecture design; Develop project documentation and user training materials according to program specifications; Conduct user training sessions; Prepare communications and engagement plans; Produce database extracts; Provide business and technical support to development teams; Conduct research and analysis; Perform program management support tasks, such as status reporting and workplan maintenance.

RISK LABOR CATEGORY

RISK V

General Experience & Skills: Extensive experience providing advisory and/or managerial direction on client engagements. Demonstrated skills in risk-related governance, regulatory or compliance strategies, security and privacy, operations, IT transformation and/or financial management. Ability to assess portfolio risk and apply industry or government best practices, standards, or guidance. Track record applying quality control and assurance principles.

Functional Responsibility: Assures quality control and delivers industry insight and area experience on the engagement. Charts the timeframe and assures that the funding parameters are kept, reviews transitions, project status and shares results and change recommendations during the engagement.

RISK IV

General Experience & Skills: Experience providing advisory and/or managerial direction on client engagements. Demonstrated skills in risk-related governance, regulatory or compliance strategies, security and privacy, operations, IT transformation and/or financial management. Ability to assess portfolio risk and apply industry or government best practices, standards, or guidance. Track record applying quality control and assurance principles.

Functional Responsibility: Assures quality control and delivers industry insight and area experience on the engagement. Charts the timeframe and assures that the funding parameters are kept, reviews transitions, project status and shares results and change recommendations during the engagement.

RISK III

General Experience & Skills: Experience administering project work plans/processes and supporting project work in business process, operational, financial, and/or technology risk areas. Ability to assist and support strategic matters, technical reviews and issues resolution with demonstrated problem solving techniques. Ability to assess portfolio risk and apply industry or government best practices, standards, or guidance. Track record analyzing or translating quality control and assurance principles.

Functional Responsibilities: Designs and recommends technical solutions, analyzes work plans, resolves client issues, prepares status reports, and reviews quality control practices with senior management. Serves as an analytical resource on the engagement team in the business process, financial and technology risk areas. Participates in operation and risk assessments, and performance measures and indicators and assists with process improvement diagnoses, process modeling and documentation, benchmarking strategies, and regulatory and operation risk management.

RISK II

General Experience & Skills: Experience administering project work plans/processes and managing local resources business process, operational, financial, and/or technology risk areas. Ability to assist and support strategic matters, technical reviews and issues resolution with demonstrated problem solving techniques. Ability to assist with and support quality control or assurance reviews.

Functional Responsibilities: Designs and recommends technical solutions, analyzes work plans, resolves client issues, prepares status reports, and reviews quality control practices with senior management. Serves as an analytical resource on the engagement team in the business process, financial and technology risk areas. Participates in operation and risk assessments, and performance measures and indicators and assists with process improvement diagnoses, process modeling and documentation, benchmarking strategies, and regulatory and operation risk management.

RISK I

General Experience & Skills: Ability to serve as an analytic resource. Ability to assist and support strategic matters, technical reviews and issues resolution with demonstrated problem solving techniques. Proven skill identifying, analyzing and defining client issues by conducting relevant research, distilling data, and creating reports.

Functional Responsibilities: Serves as an analytical resource on the engagement team in the business process, financial and technology risk areas. Participates in operation and risk assessments, and performance measures and indicators and assists with process improvement diagnoses, process modeling and documentation, benchmarking strategies, and regulatory and operation risk management.

COMMUNICATIONS SPECIALIST II

General Experience & Skills: Proven ability to design communications concepts and work products. Skilled in leveraging multimedia technologies to fulfill client needs. Skills include the ability to assess work quality in others, manage small teams, and meet with clients to explore options.

Functional Responsibilities: Assists design team lead in establishing conceptual and stylistic direction for work of team. Designs materials and approves the work of other designers. Possesses specialized skills in Web, multimedia, or video expertise in using design software and pre-press production. Meets with client as necessary.

COMMUNICATIONS SPECIALIST I

General Experience & Skills: Proven ability to design communications concepts and work products. Skilled in leveraging multimedia technologies. Skills include ability to deliver quality communications work product, assist business teams, and serve as a team member.

Functional Responsibilities: Assists design team lead in implementing conceptual and stylistic direction for work of team. Designs materials and refines work product based on team or client direction. Possesses specialized skills in Web, multimedia, or video expertise in using design software and pre-press production. Meets with client as necessary.

ADMINISTRATIVE SUPPORT

General Experience & Skills: Skills and ability to support program and project teams. Demonstrated skill or knowledge in word processing, graphics, data processing, editing, facilitation, coordination or related administrative functions.

Functional Responsibilities: Provides general-purpose administrative and clerical support for project tasks. May include secretarial, word processing, graphics, desktop publishing, editing, and coordination.

LEGAL & POLICY SPECIALIST III

General Experience & Skills: Proven track record researching, analyzing, and briefing legal or policy concepts and developments. Experience assessing Congressional, Administration, Judicial and/or regulatory developments. Track record working with project teams or managing teams to drive work product. Proven ability to analyze complex concepts and oversee the production of briefs and other client documentation.

Functional Responsibilities: Leads policy analysis, strategic planning, and communication initiatives. Creates team structure for range of support services. Meets with client regularly to discuss performance, propose initiatives, and establish priorities. Manages quality assurance based on best practices, guidance or other formal requirements.

LEGAL & POLICY SPECIALIST II

General Experience & Skills: Proven track record researching, analyzing, and briefing legal or policy concepts and developments. Experience assessing Congressional, Administration, and/or regulatory developments. Track record working with project teams or managing teams to drive work product.

Functional Responsibilities: Leads policy analysis, strategic planning, and communication initiatives. Creates team structure for range of support services. Meets with client regularly to discuss performance, propose initiatives, and establish priorities.

LEGAL & POLICY SPECIALIST I

General Experience & Skills: Ability to research, analyze, or report on policy developments. Experience assessing Congressional, Administration, and/or regulatory developments. Track record of learning research methodologies and drafting or summarizing reports.

Functional Responsibilities: Supports team of public policy specialists or project teams. Develops research strategy. Meets with project team leads or clients regularly to discuss performance, propose initiatives, and establish priorities.

JUNIOR SUPPORT SERVICES

General Experience & Skills: Ability to perform rudimentary support services, including research, writing, and collecting data.

Functional Responsibilities: Completing assigned engagement tasks for deliverable requirements and conducting research, collecting and distilling data.

HACS EXECUTIVE STRATEGY LABOR BAND

CYBER EXECUTIVE III

General Experience & Skills: Significant experience in multiple cyber domains across public or private sector clients. Held consulting, management or leadership position in government or private sector. Demonstrates experience relating to High Value Asset or Risk Assessment, Incident Response, IT Strategy, System Security Assessments, IT or Security Architecture, and/or related challenges involving the Systems Engineering Life Cycle or the Acquisition Lifecycle Framework. Track record and ability to deliver thought leadership to engagement teams in developing creative solutions. Proven ability to manage contract support operations for complex, mission-critical, or strategic cyber programs which may involve multiple projects and groups of personnel at multiple locations.

Functional Responsibility: Develops new knowledge and capabilities derived from a broad range of cross industry or functional experiences with commercial or government clients. Provides expertise in the firm's strategy consulting offerings, including customer and stakeholder orientations, benchmarking, literature review, research methodologies, and work plan development. Offers facilitation, presentation delivery, and coaching to impact organizational level change. Track record advising executive-level clients on problem definition and solution design. Utilizes proven leadership skills to organize, direct, and deploy resources with broad technical, business, and industry expertise. Oversees program budget, schedules and all aspects of financial management of the program. Serves as focal point of contract with client regarding all program activities.

CYBER EXECUTIVE II

General Experience & Skills: Extensive experience in multiple cyber domains across public or private sector clients. Held consulting, management or leadership position in government or private sector. Demonstrates experience relating to High Value Asset or Risk Assessment, Incident Response, IT Strategy, System Security Assessments, IT or Security Architecture, and/or related challenges involving the Systems Engineering Life Cycle or the Acquisition Lifecycle Framework. Track record and ability to deliver thought leadership to engagement teams in developing creative solutions. Proven ability to manage contract support operations for complex, mission-critical, or strategic cyber programs which may involve multiple projects and groups of personnel at multiple locations.

Functional Responsibility: Develops new knowledge and capabilities derived from a broad range of cross industry or functional experiences with commercial or government clients. Provides expertise in the firm's strategy consulting offerings, including customer and stakeholder orientations, benchmarking, literature review, research methodologies, and work plan development. Offers facilitation, presentation delivery, and coaching to impact organizational level change. Track record advising executive-level clients on problem definition and solution design. Utilizes proven leadership skills to organize, direct, and deploy resources with broad technical, business, and industry expertise. Oversees program budget,

schedules and all aspects of financial management of the program. Serves as focal point of contract with client regarding all program activities.

CYBER EXECUTIVE I

General Experience & Skills: Experience in multiple cyber domains across public or private sector clients. Held consulting, management or leadership position in government or private sector. Demonstrates experience relating to High Value Asset or Risk Assessment, Incident Response, IT Strategy, System Security Assessments, IT or Security Architecture, and/or related challenges involving the Systems Engineering Life Cycle or the Acquisition Lifecycle Framework. Ability to deliver thought leadership to engagement teams in developing creative solutions. Ability to manage contract support operations for complex, mission-critical, or strategic cyber programs which may involve multiple projects and groups of personnel at multiple locations.

Functional Responsibility: Supports the firm's Cyber consulting offerings, including concept development, customer and stakeholder orientations, benchmarking, literature review, research methodologies, and work plan development. Responsible for the overall direction, management of resources, quality assurance, timeline management, issue resolution and execution of cyber risk programs, including diverse areas such as the design and implementation of enterprise cyber and privacy risk management strategies, security control assessments, security architecture design, implementation of data protection solutions, governance risk and compliance process automation, third party risk management programs, security architecture review, and system security and acquisition engineering.

HACS FUNCTIONAL SPECIALIST LABOR BAND

CYBER MANAGEMENT CONSULTANT III

General Experience & Skills: Possesses unique program and/or technical knowledge in one or more functional domains. Proven ability to create and assess program or mission needs and manage development of essential program artifacts and documentation, including materials that reflect unique expertise in functional domain and application to cyber-related challenges. Updated on the latest developments and best practices, and proven ability to provide guidance, support, and solutions related to area of functional specialization.

Functional Responsibility: Coordinates and provides task unique, functional expertise necessary to interpret mission need, develop strategic and operational concepts, refine and gather requirements, design operating architectures, and/or fulfill formal client needs. Leads analysis, evaluation, and implementation of tasks in area/s of functional expertise. Ensures responsiveness and achieves successful performance.

CYBER MANAGEMENT CONSUTANT II

General Experience & Skills: Possesses unique program and/or technical knowledge in one or more functional domains. Proven ability to create and assess program or mission needs and manage development of essential program artifacts and documentation, including materials that reflect unique expertise in functional domain and application to cyber-related challenges. Updated on the latest developments and best practices, and proven ability to provide guidance, support, and solutions related to area of functional specialization.

Functional Responsibility: Coordinates and provides task unique, functional expertise necessary to interpret mission need, develop strategic and operational concepts, refine and gather requirements, design operating architectures, and/or fulfill formal client needs. Leads analysis, evaluation, and implementation of tasks in area/s of functional expertise. Ensures responsiveness and achieves successful performance.

CYBER MANAGEMENT CONSUTANT I

General Experience & Skills: Possesses unique program and/or technical knowledge in one or more functional domains. Proven ability to create and assess program or mission needs and manage development of essential program artifacts and documentation, including materials that reflect unique expertise in functional domain and application to cyber-related challenges. Updated on the latest developments and best practices, and proven ability to provide guidance, support, and solutions related to area of functional specialization.

Functional Responsibility: Coordinates and provides task unique, functional expertise necessary to interpret mission need, develop strategic and operational concepts, refine and gather requirements, design operating architectures, and/or fulfill formal client needs. Leads analysis, evaluation, and implementation of tasks in area/s of functional expertise. Ensures responsiveness and achieves successful performance.

HACS SUBJECT MATTER EXPERT (SME) LABOR BAND

CYBERSECURITY SUBJECT MATTER EXPERT III

General Experience & Skills: Expert with extensive enterprise-wide knowledge and experience in one or more cyber subjects or domains. Track record and experience reflect ability to leverage subject matter expertise to contribute across organizations, multiple stakeholder communities within an organization, and/or to advise senior leadership. Recognized as an authority in a given domain of Cybersecurity, proficient in highly demanded areas of expertise, tools, or processes. May possess academic achievements and/or extensive public or private sector experiences or requisite subject matter knowledge and expertise recognized in the professional or academic communities or unique client-specific knowledge including areas of systems engineering life cycle, acquisition life cycle, policy or regulatory applications, critical infrastructure, emerging issues and/or operational considerations.

Functional Responsibility: Provides high-level vision to program/project managers or senior technical leadership in area of subject matter expertise. Provides expertise necessary to interpret strategic or mission needs and requirements, ensure responsiveness and achieve successful performance, and leads analysis, evaluation, and implementation of tasks relating to area/s of subject matter expertise. Supports creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. Supports projects that have organization-wide impacts. Operates with wide latitude for non-reviewed action or decision. Supports projects that have organization-wide impacts.

CYBERSECURITY SUBJECT MATTER EXPERT II

General Experience & Skills: Expert with extensive enterprise-wide knowledge and experience in one or more cyber subjects or domains. Track record and experience reflect ability to leverage subject matter expertise to contribute across organizations, multiple stakeholder communities within an organization, and/or to advise senior leadership. Recognized as an authority in a given domain of Cybersecurity, proficient in highly demanded areas of expertise, tools, or processes. May possess academic achievements and/or extensive public or private sector experiences or requisite subject matter knowledge and expertise recognized in the professional or academic communities or unique client-specific knowledge including areas of systems engineering life cycle, acquisition life cycle, policy or regulatory applications, critical infrastructure, emerging issues and/or operational considerations.

Functional Responsibility: Provides high-level vision to program/project managers or senior technical leadership in area of subject matter expertise. Provides expertise necessary to interpret strategic or mission needs and requirements, ensure responsiveness and achieve successful performance, and leads analysis, evaluation, and implementation of tasks relating to area/s of subject matter expertise. Supports creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. Supports projects that have organization-wide impacts. Operates with wide latitude for non-reviewed action or decision. Supports projects that have organization-wide impacts.

CYBERSECURITY SUBJECT MATTER EXPERT I

General Experience & Skills: Expert with enterprise-wide knowledge and experience in one or more cyber subjects or domains. Track record and experience reflect ability to leverage subject matter expertise to contribute across organizations, multiple stakeholder communities within an organization, and/or to advise senior leadership. Recognized as an authority in a given domain of Cybersecurity, proficient in highly demanded areas of expertise, tools, or processes. May possess academic achievements and/or extensive public or private sector experiences or requisite subject matter knowledge and expertise recognized in the professional or academic communities or unique client-specific knowledge including areas of systems engineering life cycle, acquisition life cycle, policy or regulatory applications, critical infrastructure, emerging issues and/or operational considerations.

Functional Responsibility: Provides high-level vision to program/project managers or senior technical leadership in area of subject matter expertise. Provides expertise necessary to interpret strategic or mission needs and requirements, ensure responsiveness and achieve successful performance, and leads analysis, evaluation, and implementation of tasks relating to area/s of subject matter expertise. Supports creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. Supports projects that have organization-wide impacts. Operates with wide latitude for non-reviewed action or decision. Supports projects that have organization-wide impacts.

PROGRAM DIRECTOR LABOR BAND

PROGRAM EXECUTION DIRECTOR II

General Experience: Experience maintaining and managing relationships with senior level management within the client organization. Ability to ensure senior level management is aware of overall program status, including all relevant projects and their potential impact on higher-

level organizational strategic vision, which may include subject matter, functional or unique cyber-related knowledge. Experienced in designing leadership engagements unique to cybersecurity, delivering senior- and/or executive-level presentations, and leading teams delivering cyber-related solutions. Proven track record managing key domains, such as contract management, systems engineering life cycle, acquisition life cycle, program risk and/or other specializations unique to cybersecurity.

Functional Responsibility: Executive responsible for providing strategic direction, vision, leadership, and program management to the team. Contributes to organizational direction through regular involvement with senior level client leadership and team members. Maintains productive and effective client relationships with the most senior levels of the client organization. Responsible for developing and maintaining project schedules, budgets, and client interaction, ensuring deliverables are presented to clients in a timely manner, supervising day-to-day operations of project team/s; reviewing deliverables for quality, and communicating recommendation to clients.

PROGRAM EXECUTION DIRECTOR I

General Experience: Demonstrated cyber-related experience and skills providing technical guidance to Program or Project team/s. Ability to outline project work plans and deliverables on a on day-to-day basis, review work products for completeness and adherence to customer requirements, provide a communication channel between the client and the engagement team, provide technical direction, experience, and escalation, as required. Track record delivering presentations and leading client meetings and/or Completing project-specific tasks within estimated time frames and budget constraints.

Functional Responsibility: Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. The Project Manager maintains and manages the client for both business and program/project teams.

RISK LABOR CATEGORY

CYBER RISK V

General Experience & Skills: Extensive experience providing advisory and/or managerial direction on client cyber engagements. Demonstrated skills in risk-related governance, regulatory or compliance strategies, security and privacy, operations, IT transformation and/or financial management. Ability to assess portfolio risk for cyber programs and apply industry or government best practices, standards, or guidance. Track record applying quality control and assurance principles.

Functional Responsibility: Assures quality control and delivers industry insight and area experience on the engagement. Charts the timeframe and assures that the funding parameters are kept, reviews transitions, project status and shares results and change recommendations during the engagement.

CYBER RISK IV

General Experience & Skills: Experience providing advisory and/or managerial direction on client engagements. Demonstrated skills in risk-related governance, regulatory or compliance strategies, security and privacy, operations, IT transformation and/or financial management. Ability to assess portfolio risk and apply industry or government best practices, standards, or guidance. Track record applying quality control and assurance principles.

Functional Responsibility: Assures quality control and delivers industry insight and area experience on the engagement. Charts the timeframe and assures that the funding parameters are kept, reviews transitions, project status and shares results and change recommendations during the engagement.

CYBER RISK III

General Experience & Skills: Experience administering project work plans/processes. Ability to support advisory and/or managerial direction on client engagements. Demonstrated skills in risk-related governance, regulatory or compliance strategies, security and privacy, operations, IT transformation and/or financial management. Ability to assist and support strategic matters, technical reviews and issues resolution with demonstrated problem solving techniques. Ability to assess portfolio risk and apply industry or government best practices, standards, or guidance. Track record analyzing or translating quality control and assurance principles.

Functional Responsibilities: Designs and recommends technical solutions, analyzes work plans, resolves client issues, prepares status reports, and reviews quality control practices with senior management. Serves as an analytical resource on the engagement team in the business process, financial and technology risk areas. Participates in operation and risk assessments, and performance measures and indicators and assists with process improvement diagnoses, process modeling and documentation, benchmarking strategies, and regulatory and operation risk management.

CYBER RISK II

General Experience & Skills: Experience administering project work plans/processes and managing local resources business process, operational, financial, and/or technology risk areas. Ability to assist and support strategic matters, technical reviews and issues resolution with demonstrated problem solving techniques. Ability to assist with and support quality control or assurance reviews.

Functional Responsibilities: Designs and recommends technical solutions, analyzes work plans, resolves client issues, prepares status reports, and reviews quality control practices with senior management. Serves as an analytical resource on the engagement team in the business process, financial and technology risk areas. Participates in operation and risk assessments, and performance measures and indicators and assists with process improvement diagnoses, process modeling and documentation, benchmarking strategies, and regulatory and operation risk management.

CYBER RISK I

General Experience & Skills: Ability to serve as an analytic resource. Ability to assist and support strategic matters, technical reviews and issues resolution with demonstrated problem solving techniques. Proven skill identifying, analyzing and defining client issues by conducting relevant research, distilling data, and creating reports.

Functional Responsibilities: Serves as an analytical resource on the engagement team in the business process, financial and technology risk areas. Participates in operation and risk assessments, and performance measures and indicators and assists with process improvement diagnoses, process modeling and documentation, benchmarking strategies, and regulatory and operation risk management.

ADMINISTRATIVE SUPPORT

General Experience & Skills: Skills and ability to support program and project teams. Demonstrated skill or knowledge in word processing, graphics, data processing, editing, facilitation, coordination or related administrative functions.

Functional Responsibilities: Provides general-purpose administrative and clerical support for project tasks. May include secretarial, word processing, graphics, desktop publishing, editing, and coordination.

JUNIOR SUPPORT SERVICES

General Experience & Skills: Ability to perform rudimentary support services, including research, writing, and collecting data.

Functional Responsibilities: Completing assigned engagement tasks for deliverable requirements and conducting research, collecting and distilling data.

OFFERED GSA PRICING

The rates show below include the Industrial Funding Fee

Labor Category/Service Title	Minimum Education	Minimum Experience	GSA Price (w/IFF)	UOI
Executive Strategy V	Masters	12	\$ 800.00	Hourly
Executive Strategy IV	Masters	8	\$ 700.00	Hourly
Executive Strategy III	Masters	7	\$ 600.00	Hourly
Executive Strategy II	Masters	6	\$ 400.00	Hourly
Executive Strategy I	Bachelors	5	\$ 300.00	Hourly
Functional Specialist V	Masters	13	\$ 600.00	Hourly
Functional Specialist IV	Bachelors	13	\$ 550.01	Hourly
Functional Specialist III	Bachelors	12	\$ 450.01	Hourly
Functional Specialist II	Bachelors	10	\$ 350.01	Hourly
Functional Specialist I	Bachelors	4	\$ 200.00	Hourly
Subject Matter Expert V	Bachelors	20	\$ 450.01	Hourly
Subject Matter Expert IV	Bachelors	15	\$ 300.00	Hourly
Subject Matter Expert III	Bachelors	12	\$ 250.01	Hourly
Subject Matter Expert II	Bachelors	10	\$ 225.00	Hourly
Subject Matter Expert I	Bachelors	6	\$ 200.00	Hourly
Homeland Security Expert V	Bachelors	15	\$ 400.00	Hourly
Homeland Security Expert IV	Bachelors	10	\$ 253.00	Hourly
Homeland Security Expert III	Bachelors	5	\$ 201.59	Hourly
Homeland Security Expert II	Bachelors	3	\$ 158.30	Hourly
Homeland Security Expert I	Bachelors	0	\$ 112.29	Hourly
Program Director V	Masters	14	\$ 450.01	Hourly
Program Director IV	Masters	10	\$ 400.00	Hourly
Program Director III	Masters	7	\$ 325.00	Hourly
Program Director II	Bachelors	6	\$ 300.00	Hourly
Program Director I	Bachelors	5	\$ 275.00	Hourly
Business Functions V	Bachelors	13	\$ 550.01	Hourly
Business Functions IV	Bachelors	10	\$ 400.00	Hourly
Business Functions III	Bachelors	8	\$ 300.00	Hourly
Business Functions II	Bachelors	5	\$ 200.00	Hourly
Business Functions I	Bachelors	3	\$ 150.01	Hourly
Risk V	Bachelors	11	\$ 375.00	Hourly
Risk IV	Bachelors	8	\$ 350.01	Hourly
Risk III	Bachelors	5	\$ 300.00	Hourly
Risk II	Bachelors	3	\$ 225.00	Hourly
Risk I	Bachelors	1	\$ 200.00	Hourly
Communications Specialist II	Bachelors	6	\$ 200.00	Hourly
Communications Specialist I	Bachelors	3	\$ 150.01	Hourly

Administrative Support	Associates	1	\$ 110.01	Hourly
Legal & Policy Specialist III	Bachelors	8	\$ 199.79	Hourly
Legal & Policy Specialist II	Bachelors	6	\$ 184.55	Hourly
Legal & Policy Specialist I	Bachelors	4	\$ 153.77	Hourly
Junior Support Services	High School	0	\$ 100.00	Hourly
CYBER EXECUTIVE III	Bachelors	15	\$ 600.00	Hourly
CYBER EXECUTIVE II	Masters	10	\$ 450.01	Hourly
CYBER EXECUTIVE I	Masters	5	\$ 350.01	Hourly
CYBER MANAGEMENT CONSUTANT III	Masters	7	\$ 325.00	Hourly
CYBER MANAGEMENT CONSUTANT II	Masters	5	\$ 275.00	Hourly
CYBER MANAGEMENT CONSUTANT I	Masters	3	\$ 225.00	Hourly
CYBERSECURITY SUBJECT MATTER EXPERT III	Bachelors	15	\$ 550.01	Hourly
CYBERSECURITY SUBJECT MATTER EXPERT II	Bachelors	12	\$ 450.01	Hourly
CYBERSECURITY SUBJECT MATTER EXPERT I	Bachelors	8	\$ 400.00	Hourly
PROGRAM EXECUTION DIRECTOR II	Masters	10	\$ 350.01	Hourly
PROGRAM EXECUTION DIRECTOR I	Masters	5	\$ 300.00	Hourly
CYBER RISK V	Bachelors	11	\$ 375.00	Hourly
CYBER RISK IV	Bachelors	8	\$ 350.01	Hourly
CYBER RISK III	Bachelors	5	\$ 300.00	Hourly
CYBER RISK II	Bachelors	3	\$ 225.00	Hourly
CYBER RISK I	Bachelors	1	\$ 200.00	Hourly
ADMINISTRATIVE SUPPORT	Bachelors	0	\$ 150.01	Hourly
JUNIOR SUPPORT SERVICES	Associates	0	\$ 125.00	Hourly